

SIENA COLLEGE

CAMBERWELL

INTERNATIONAL STUDENT WELFARE AND ACCOMMODATION
SELECTING, SCREENING AND MONITORING POLICY



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Name of Document: 04. International Student Welfare and Accommodation Selecting, Screening and Monitoring Policy	Revision No.: 1	Authorised by: College Board

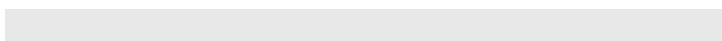
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Monitoring homestay hosts

The College monitors homestay hosts for ongoing suitability by conducting regular onsite inspections (every 6 months) as well as obtaining regular feedback from international students living in the home.

- ***Ongoing monitoring (every 6 months)***

An onsite inspection of the property is completed every 6 months after the international student is placed in the home. The ongoing suitability of the property to accommodate an international student as well as the ongoing suitability of adult family members in the home to provide homestay accommodation and remain in child connected work (WWCC re-verification checks) is reviewed and assessed using the International Student Welfare and Accommodation Assessment Form.

- ***Ongoing training of homestay hosts***

For existing homestay hosts, the International Student Coordinator as part of the 6 monthly home

- child safe policies and procedures
- expectations, roles and responsibilities of homestay hosts
- emergency and critical incident management procedures
- emergency contact details

and provide an update to any legislative or policy changes that may affect the homestay host.

- ***Feedback Forms***

The International Student Coordinator seeks feedback from international students on their experience in living with the homestay hosts.

The Feedback Form is completed by the international student in a meeting with the International Student Coordinator 3 months after moving into their homestay home and every 12 months thereafter.

Monitoring student advocate providers

Student advocate service providers are monitored for ongoing suitability through an annual feedback and performance review.

- ***Annual Feedback Meeting***

A meeting is held once a year between College representatives and the student advocate service provider to review the quality of support persons referred to the College and ensure that it continues to

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NEXT REVIEW

May 2025

POLICY LOCATION

<https://sienacentral.siena.vic.edu.au/homepage/3452>

www.siena.vic.edu.au

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